

## Baseball / Softball Uniform Deposit Guidelines

| Doc. No.:   | 015    |             |           | Origination Date: | May 1, 1997   | Page:           | 1 of 1 |
|-------------|--------|-------------|-----------|-------------------|---------------|-----------------|--------|
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## DEPOSIT FEE:

• Uniform deposit fees will be required as set by the Executive Board. Reference the DAA website for details.

## PROCEDURE:

- The Head Coach will be responsible for collecting applicable uniform deposit fee from Parent/Guardian prior to disbursement of uniforms by equipment coordinator.
- The Equipment Coordinator will establish designated uniform turn in dates to be published on the DAA website.
- Parent/Guardian will be responsible for turning in uniforms during designated turn in dates in exchange for applicable uniform deposit fee.
- Equipment coordinator will issue cash uniform deposit fee refunds with the Parent/Guardian signing an acknowledgment form reflecting the date returned and the amount refunded.
- Missing uniform pieces will be subject to reimbursement of the missing piece(s) according to the schedule as set by the Executive Board. Reference DAA website for details.
- Uniforms must be returned no later than September 1 of the applicable baseball season in order to receive 100% of applicable refund amount.
- Uniforms not turned in on or before September 1 of the applicable baseball season will forfeit their uniform deposit fee. Parent/Guardian who forfeits their uniform deposit fee will still be subject to a uniform deposit fee each following year.